# READ ME BEFORE APPLYING

# 1. Knowledge of languages is compulsory

English for India, French for Benin and Portuguese for Brazil.

## 2. Costs

All the costs of flight tickets, Visa, health insurance and food have to be sustained by the volunteer, while the accommodation is provided by the local partner. Moreover, Project for People requires the payment of a fee (300,00€ for the first month, € 190,00 for each of the following months), which includes a donation to the project, the training session before departure, the Project for People T-shirt and administrative expenses.

## 3. Available places

Every month we select:

#### 3.1. In India

- up to 8/10 medical students, coming from every part of the world, to join the Health Programme;
- up to 3 between obstetrics, gynaecologists and dentists;
- up to 2 volunteers for the Microcredit Program and the Human Rights Program;
- up to 2 volunteers for the Engineering/Architecture/Agricultural Program;
- up to 2 volunteers for the Educational/Sponsorship Program.

### 3.2. In Brazil

Up to 2 volunteers per month (except for the months of January and February).

### 3.3. In Benin

Up to 2 volunteers per month.

# 4. Length of stay

#### 4.1 In India

- For the medical students is 5 weeks:
- for the qualified personnel at least 2 weeks;
- for the other volunteers an availability of at least 5 weeks is required even if a permanence of 2-3 months is strongly recommended. Please, indicate in the notes of the application form the possible length of your stay.

The departure has to be the last week of the month before the first month of permanence.

#### 4.2 In Brazil and Benin

To be agreed with the head office.

### 5. Period of selection

The selections are made 3-4 months before the departure, consequently it is strongly recommended to send the application in large advance.

Due to the fact that in some periods we have lots of requests (July- August- December-January), it is better to indicate more than one preference. In the application form it is possible to select up to 4 preferences for the months of departure/permanence; we strongly suggest to insert them in chronological order.

### 6. Answers

We give an answer to everybody, both in case of acceptance and non-acceptance, for each required month.

If you are not selected for the month indicated as first choice, your candidature will be reevaluated for the month indicated as second choice.

In case of negative answer up to the last choice, you can submit the application again.

## 7. Selection criteria

#### 7.1 For India

During the year we receive more requests compared to the available places so we have to make a selection. There are several aspects that we take into account and one of the most important is constituted by the motivations expressed in the application.

#### 7.2 For Brazil and Benin

Due to the limited number of available places, selections are made through an interview, better if in our head office.

## 8. Procedure

Once selected, you have 5 days to reply and confirm your presence. After your confirmation, we send you an acceptance letter with all the practical information to organize and formalize your departure. After receiving the acceptance letter, you have 5 days to pay the fee. Only after paying the fee your participation will be definitively confirmed.

# **9.** Training program (only for Italians)

Every 4 months, Project for People organizes a training course, which lasts a weekend, for those who have already been selected for a mission abroad. All the volunteers who are about to leave will be directly contacted by the association to join the training program.

It is possible for anyone to be put on a waiting list, through the online registration: in case of vacancies, always giving preference to those who have already submitted the application form, the course is also open to those who want to explore the world of the voluntary sector.

## 10. What to do before and after the stay abroad (only for Italians)

We invite all those who are interested in leaving as a volunteer for Project for People to participate in activities that the association organizes in Italy.

We think that the volunteers' path is more complete if they know and fully share the values of Project for People.

For this reason we suggest, before and after the experience abroad, to actively participate and / or to be promoters of initiatives such as the meetings of development education in schools, awareness and fundraising.

For more information on how to be involved in activities in Italy, read the card attached.

FOR ANY OTHER INFORMATION, WRITE AN EMAIL TO:

volontariato@projectforpeople.org